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May 8, 2026

To: Interested Agencies

The following application has been filed with the Sonoma County Permit and Resource Management Department.

File Number: SPE26-0028
Applicant Name: Camille Lunt-Bisbey
Owner Name: KOPF VINEYARDS LLC
Site Address: 100 Pythian Rd., Santa Rosa
APN: 051-020-048
Zoning: LIA B6 60, F1 F2 OAK RC50/25 SR

Project Description: Special Event Permit for the annual Blessing of the Animals Fundraiser at St. Francis Winery on October 4, 2026 from 2:00pm to 5:00pm. Proposal includes alcohol, food, and an expected guest count of 252 people on a 80.57 acre parcel.

We are submitting the above application for your review and recommendation. Additional information is on file in this office.

Responses to referrals should include a combination of any or all of the following details:

- (1) Statement of any environmental concerns or uncertainties your agency may have with the project.
- (2) Comments you wish to make regarding the merits of the project.
- (3) Identification of any missing information or application submittals that will preclude you from providing conditions and mitigations for this project in the future.
- (4) Your proposed conditions of approval and/or mitigations for this project.

After reviewing this application, please respond to the planner with your *marked* response below:

- Conditions will be provided and no further information is necessary.
- Conditions will be provided and additional information is necessary.
- Comments and/or concerns.
- No comments or conditions.

Responsible agencies under CEQA are requested to indicate whether permits will be required for this project.

Your comments will be appreciated by May 22, 2026, and should be sent to the attention of:

SPE26-0028, Alisa Rossetti (Alisa.Rossetti@sonomacounty.gov). The Project Planner can also be reached at (707) 565-2605. **If no response is received by May 22, 2026, it will be assumed that no comments or conditions will be provided.**

Please send a copy of your comments to the applicant(s) or their representatives as indicated on the attached Planning Application.

- Sanitation
- Fire Prevention – Periodic Special Events
- Health Specialist
- Management Group
- Dist. 1 Director and Commissioners
- Environmental Health
- Sheriff Community Service Officer

- Local Fire District – Sonoma Valley FD
- CHP
- DHS: Tobacco Prevention

Overview

What's the event name?	Blessing of the Animals
How would you characterize the event?	Agriculture or winery event
Day 1	
Date	October 4, 2026
Time	02:00 PM - 05:00 PM
Is this a one-time or an annual event?	Recurring annually
Any permit number(s) associated with your recurring special event?	ZPE25-0062
Where will the event take place?	Private property or properties
Private property address(es)	100 Pythian Rd, Santa Rosa, CA, 95409

Activities

Describe your event in detail.	The 24th annual Blessing of the Animals Fundraiser at St. Francis Winery. This event supports the Humane Society of Sonoma County and local animal rescue organizations, showcasing our dedication to giving back.
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Type	Number
Attendees / participants	200
Employees / staff	30
Volunteers	20
Vendors / contractors	2
Total	252

What food, beverages, or substances will be served, sold, or present at the event?	Alcohol Food prepared on-site
------------------------------------------------------------------------------------	----------------------------------

Which of the following apply to your event?	Sale of food and/or beverage Publicity through media and/or advertising Animals present
---------------------------------------------	-----------------------------------------------------------------------------------------------

Provide more detail on the specific food and beverages to be prepared onsite or sold?

Local food truck onsite. St. Francis winery to sell wines-by-the-glass.

What animals will be involved with the event (e.g. horses, cattle, goats) and how will they be used in the event?

Dogs, cats, birds

Where are the animal(s) coming from?

Individual owners

Contacts

Your Contact Information

Full name	Melissa Harper
Email	mharper@stfranciswinery.com
Mobile Phone	+17078330255
Organization name	St. Francis Winery and Vineyards
Address	100 Pythian Rd, Santa Rosa, CA, 95409
What is your role in this application?	Representative of the Applicant

Applicant Information

Full name	Camille Lunt-Bisbey
Email	clunt-bisbey@stfranciswinery.com
Mobile Phone	+17078330258
Organization name	St. Francis Winery and Vineyards
Address	100 Pythian Rd, Santa Rosa, CA, 95409

Property owner 1

Full name	Robert Aldridge
Email	raldridge@stfranciswinery.com
Mobile Phone	+17078338960
Business name	St. Francis Winery & Vineyards
Address	500 Pythian Rd, Santa Rosa, CA, 95409
Are you a nonprofit?	No

Veterinarian contact information

Full name Ada Norris
Email anorris@humanesocietysoco.org
Mobile Phone +15032013484
Company name Humane Society of Sonoma County
Address 5345 Highway 12, Santa Rosa, CA, 95407

Health & Safety

Is the event indoors and/or outdoors? Indoors
Outdoors

What structures or equipment will be present at the event? Tables & chairs

Facility	Standard	ADA-accessible
Temporary restroom stalls	2	0
Permanent restroom stalls	3	3
Handwashing facilities	10	5

What equipment will be used to prepare food on-site? Food trucks / trailer

What methods of fire protection will be available for the event? Fire extinguishers

What emergency medical services (EMS) will be available on-site? Reliable method to contacting 911
CPR-trained staff available

What is the evacuation plan (include routes) in the event of a natural disaster? In the event of a Fire Drill/Alarm all employees are asked to meet at the Flagpole in parking lot (if this option is not available, the outside lawn area is 2nd option). All required State/County Guidelines in regard to Natural Disaster/Emergency Protocols (Ex: AQI/Evacuation/Disease Control, etc) to be followed.

Documents

Site plan [SEpermit_map_2025.pdf](#)
Seating and table plan [2025 BOA Schematic.pdf](#)

Food vendor permit(s)	Food Vendor.pdf
List of food vendor contact information	Food Vendor.pdf
ABC daily license attestation	ABC daily license conditions_St. Francis Winery.pdf

Review

Legal terms the applicant agreed to:

Applicant's affidavit

Under penalty of perjury, I declare that:

- I am the owner or authorized agent of the owner(s) of this property with their full consent.
- The information presented is true and correct to the best of my knowledge.
- I understand that other information or applications may be required.
- I authorize Permit Sonoma (PRMD) staff to conduct a site visit of this property as part of the County's review of this application, making all portions of the interior and exterior accessible through completion of construction and in response to the monitoring of any condition of approval.
- I authorize PRMD to post this application to the internet for public information purposes, including my contact information (name, address, phone number, email, etc.).

Indemnification agreement

As part of this application and as the owner or authorized agent of the owner(s) of this property, I agree to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul the approval of this application or the adoption of the environmental document which accompanies it. This indemnification shall include, but not be limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including myself, arising out of or in conjunction with the approval of this application, whether or not there is concurrent passive or active negligence on the part of the County. If, for any reason, any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect.

If my event involves public right-of-way on county roads, I agree to accept all responsibility for loss or damage to any person or entity and to indemnify, hold harmless, and defend and release the County of Sonoma, its agents and employees of and against any and all liability, actions, claims, damages, costs or expenses which may be asserted by any person or entity, including myself, that arise out of, or are connected to, or relate to the activities anticipated by this Special Event Permit. I agree to maintain event insurance, in adherence with County of Sonoma's Insurance Requirements for Special Events, through the entirety of the event date(s). I agree that the special event will be conducted in accordance with and subject to the terms and conditions of this permit, the State Vehicle Code, the State Streets and Highways Code, and is subject to inspection and approval by the Permit and Resource Management Department.

Food service attestation

I attest to the following:

- All food/food product shall be obtained from an approved source.
- For recurring events or events of two or more consecutive days, the event organizer shall obtain a Community Event Organizer Permit from Environmental Health at least 45 days prior to the event.

- All food vendors must have a valid Sonoma County Retail Food Facility Permit for reoccurring events or events of two or more consecutive days. Food permit applications must be received at least 30 days prior to the event.
- Food vendors are required to follow the food handling guidelines provided to the event organizer.
- Safe, potable water supply shall be provided at each event.

Smoking requirements

Public events held in the unincorporated areas of Sonoma County are required to comply with [Sonoma County Municipal Code Chapter 32](#), which regulates smoking and secondhand smoke. This ordinance prohibits smoking at public events except in designated smoking areas; however, the permit holder may choose to prohibit smoking throughout the entire premises.

No smoking signs must be posted and any information to the public about the special event should address smoking regulations, including if a designated smoking area will be available.

A designated smoking area may be established in an unenclosed area and must meet the following conditions:

- Located at least twenty-five feet (25') in any direction from any operable doorway, window, vent or other opening into an enclosed area.
- Located at least twenty-five feet (25') from unenclosed recreational areas that are primarily used by children.
- Located at least twenty-five feet (25') from unenclosed areas that have improvements that facilitate physical activity including playgrounds, tennis courts, swimming pools, walking paths and sports fields.
- Be no more than five percent (5%) of the total unenclosed area for which it is designated; and
- Be clearly identified by conspicuous signs, and have ash receptacles, such as ash trays or ash cans, within the area for proper disposal of smoking waste.

It is the responsibility of the permit holder to enforce no smoking except in the designated area. The following actions must be taken to prevent smoking outside the designated area:

- Request that a person who is smoking refrain from smoking; and
- Request that a person who is smoking leave the place if the person refuses to stop smoking after being asked to stop.

The regulations do not require physically ejecting a person from a place or taking steps to prevent smoking under circumstances that would involve risk of physical harm.

For questions, please contact the Sonoma County Department of Health's Impact Sonoma Tobacco/Nicotine Prevention Program at (707) 565-6680.

Alcohol attestation

I attest to the following:

- All owners/operators, managers, supervisors, and employees who sell or serve alcoholic beverages shall complete Responsible Beverage Service (RBS) Training within 90 days from issuance of a new permit and every third year thereafter. All servers/sellers of alcohol hired after the initial 90-day period shall complete the training course within 60 days of employment and every third year thereafter.
- Catered and special events are an extension of a permanent on-sale licensee, and their alcohol servers are already required to be RBS trained and certified. If a caterer or special event coordinator hires additional help for an event, the licensee must ensure those individuals are certified before serving alcohol.
- The RBS Training shall meet the recommended best practice guidelines of the State of California, Department of Alcoholic Beverage Control or other certifying/licensing body, which the State may designate. Records of successful completion for each owner/operator, manager, supervisor, employee and volunteer shall be maintained on the premises and shall be presented upon request by a representative of the County or local law enforcement agency.

ABC license conditions of operation attestation

Our organization attests that we plan to serve alcohol under the following conditions:

- Alcohol sales to be posted with the language, "NO ONE SERVED UNDER AGE OF 21"
- Non-alcoholic concessions will be separate from alcohol
- Youthful consumers will have ID checked
- There will be no on/sale alcohol to leave the premises
- There will be no off/sale alcohol to come onto the premises
- Anyone obviously intoxicated will not be served
- Alcohol sales will cease 30 minutes prior to the end of the event
- There will be no consumption of alcoholic beverages by any person working within the alcoholic beverage dispensing/sales booth at any time during or within 4-hours prior to their work shift
- All individuals involved in dispensing, sales or service of alcohol beverages will read and acknowledge these conditions
- These conditions will be posted in a conspicuous place clearly visible to the public and available upon request of any peace officer

Accessibility affidavit

I attest that accessible routes to all accessible areas, accessible counter surfaces, accessible dining and food service locations, accessible parking, and site arrival points, and accessible service and transaction areas shall be provided to the greatest extent feasible, in accordance with [CBC Chapter 11B](#).

Safety attestation

All participants agree to:

- Obey all traffic laws and refer traffic management issues to CHP
- Call 9-1-1 for police, fire, and medical emergencies
- Keep emergency access to the event site unobstructed at all times
- Park only in designated areas (no parking in County Right-of-Way)
- Comply with all local and state fire codes

Noise attestation

I attest that noise shall be controlled in accordance with the Table NE-2 on page 16 of the [Noise Element of the Sonoma County General Plan](#). All indoor and outdoor events must meet Table NE-2 at event locations property lines during daytime and nighttime hours. Any amplified sound or loudspeakers shall be controlled so that the impact to the surrounding properties will be minimized. Orientation of speakers shall be away from any neighboring residences. Volumes shall also be monitored to county standards at all times. All amplified sound and music shall cease at 10:00pm.

Signage attestation

I attest that any signage associated with the event will comply with [County Sign Regulations](#).

Legal terms of use

I agree to Infilla's [Terms of Use](#). This service submits your application to the jurisdiction on your behalf.

Attestations checkbox

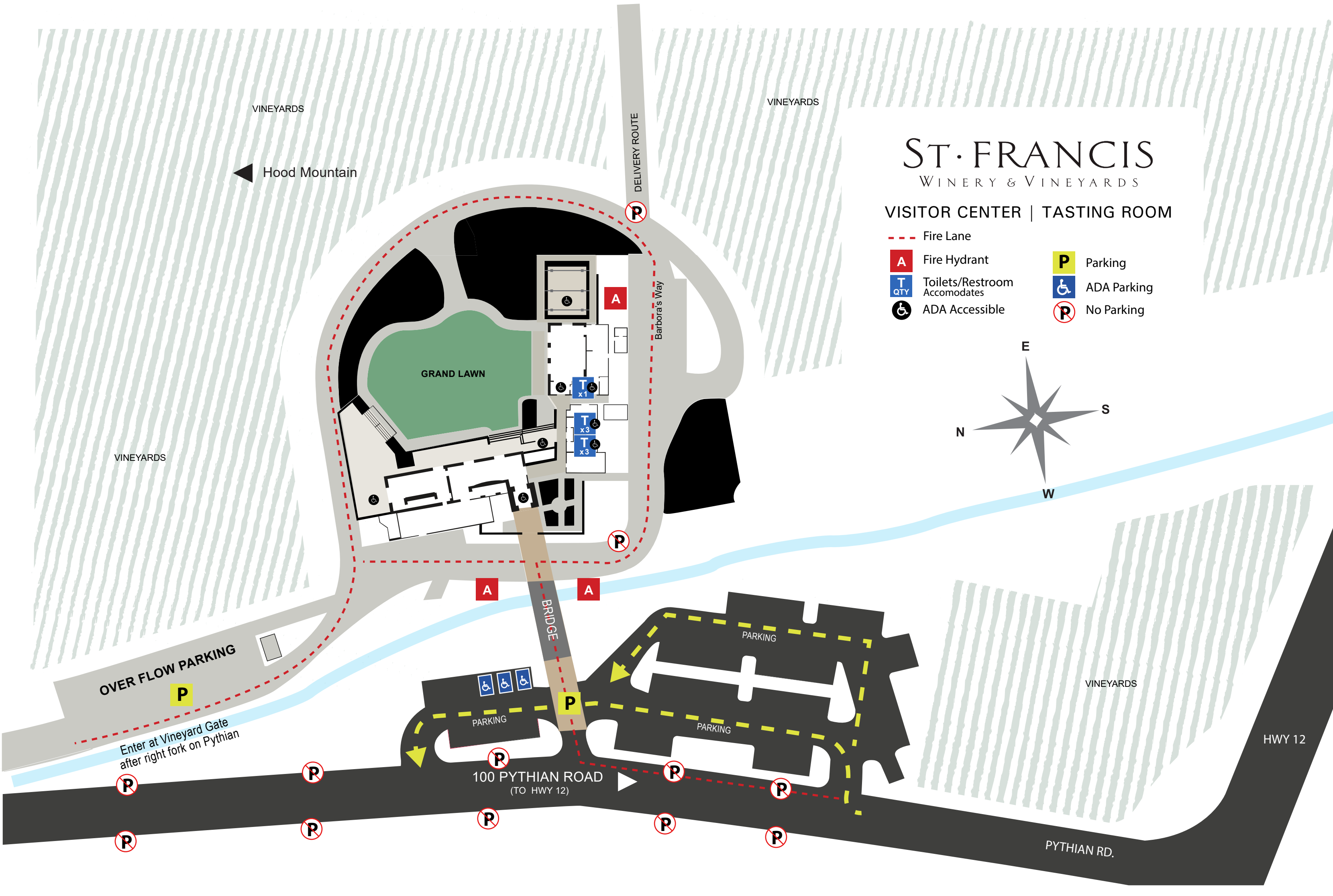
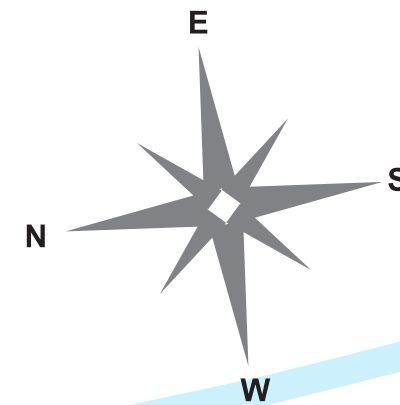
Yes

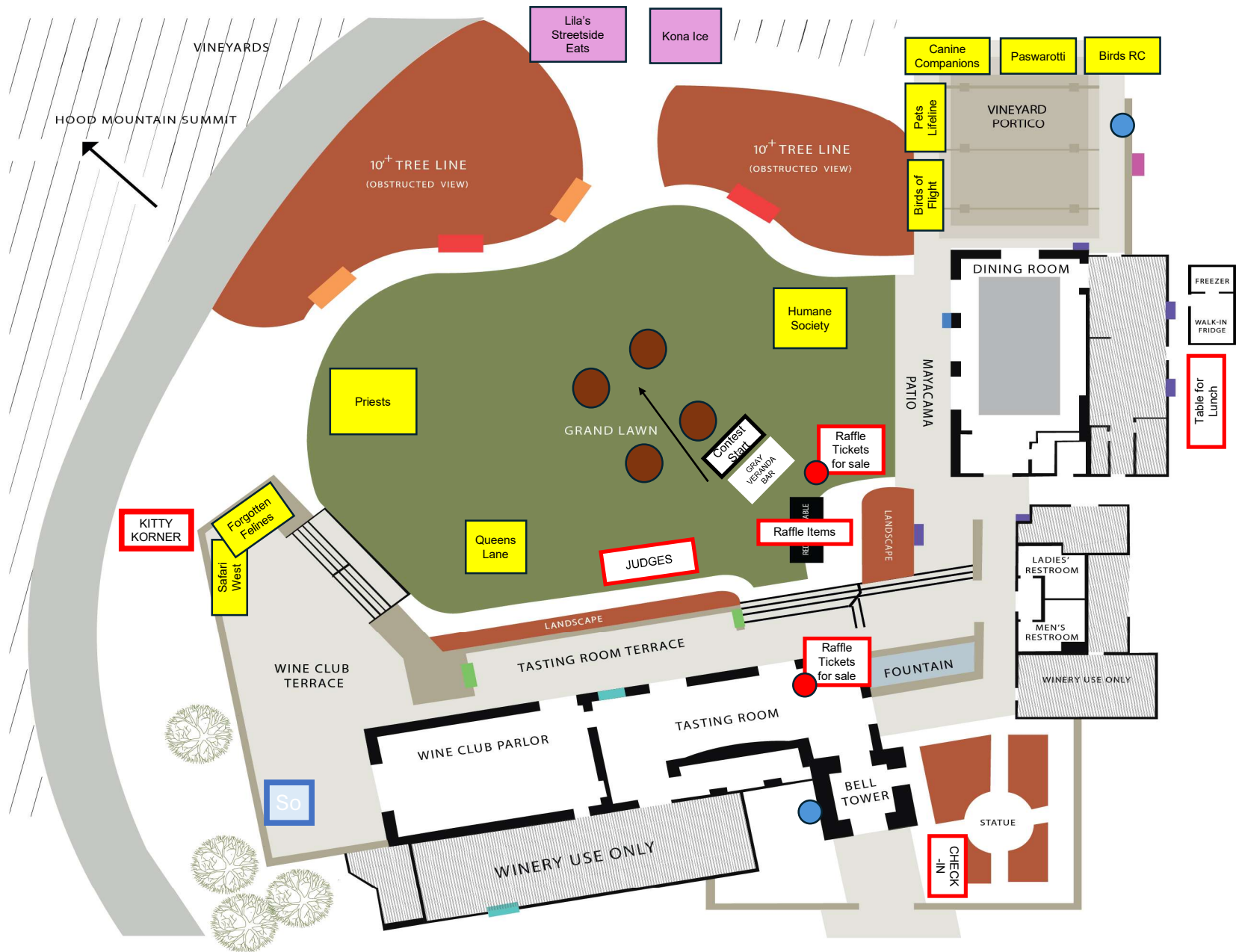
ST·FRANCIS

WINERY & VINEYARDS

VISITOR CENTER | TASTING ROOM

-  Fire Lane
-  Fire Hydrant
-  Toilets/Restroom Accomodates
-  ADA Accessible
-  Parking
-  ADA Parking
-  No Parking





MAP KEY

- WINERY USE ONLY
- LANDSCAPED AREA

ELECTRIC CIRCUITS

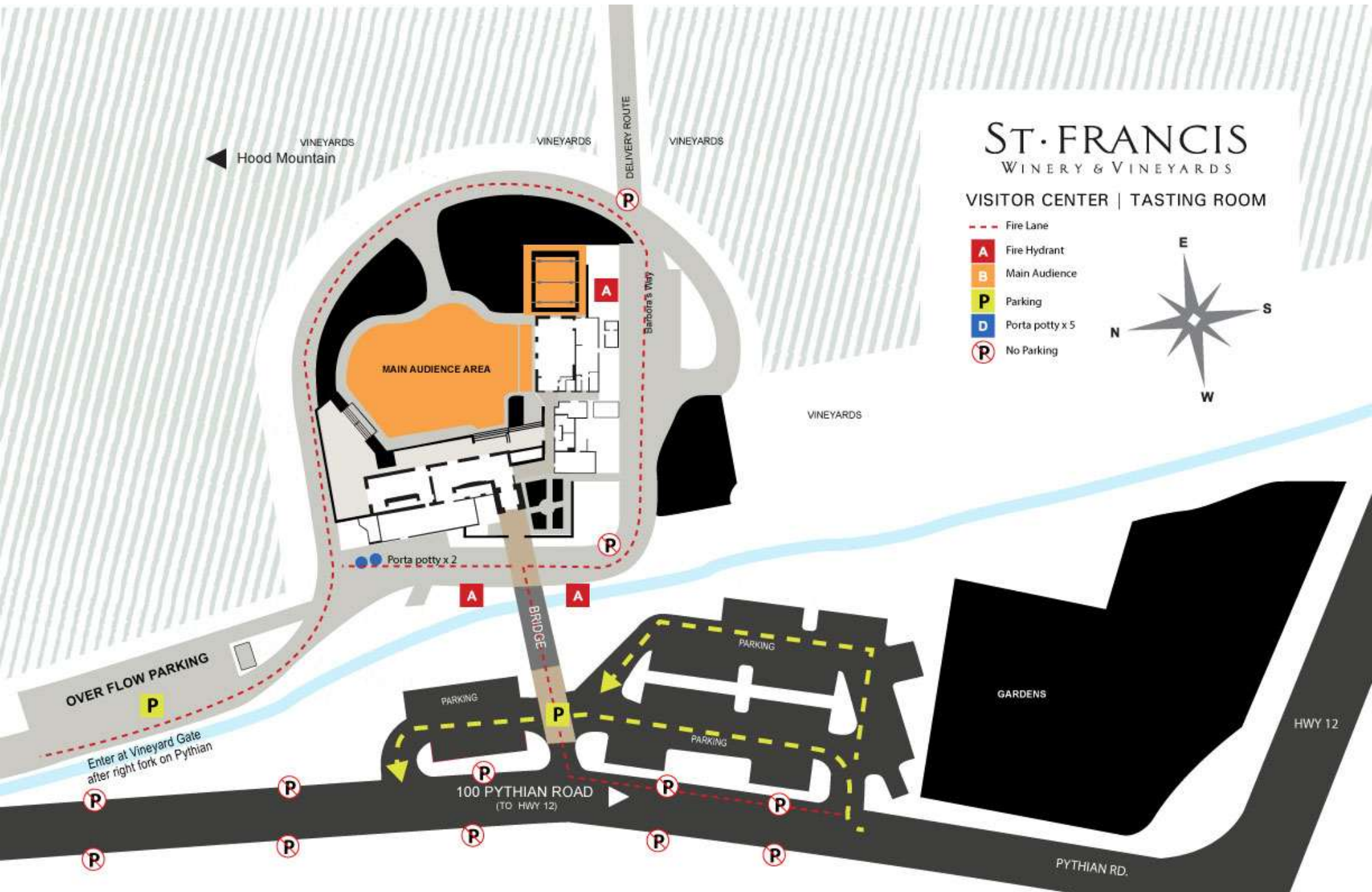
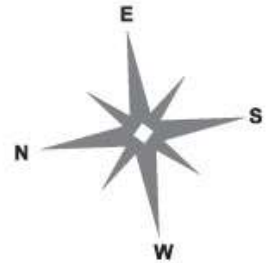
- 1 LE 17
- 1 LC 21
- 1 LC 25
- 1 LC 23
- 1 LD 42
- 1 LB 13
- 1 LB 12



ST. FRANCIS WINERY & VINEYARDS

VISITOR CENTER | TASTING ROOM

- - - Fire Lane
- A** Fire Hydrant
- B** Main Audience
- P** Parking
- D** Porta potty x 5
- P** No Parking



Special Events/Cultural Events - Agency Approvals

PJR-025

Applicant Camille Lunt-Bisbey
 Event Title or Type of Event Blessing of the animals
 Activities included in Event contest, vendors, raffle

File No SPE26-0028
 Event Dates and hours 10/04/26 / 2pm-5pm
 Attendance at each event 250

Signatures from the following departments/agencies must be obtained prior to posting the ten day notice of a Special/Cultural Event by the Permit and Resource Management Department (PRMD). If the application is approved, PRMD will issue a Zoning Permit specifying all Conditions of Approval. The applicant must comply with all Conditions of Approval.

PRMD Building Inspection 2550 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-1900 FAX (707) 565-1972	Conditions: <hr/> <hr/> Signature: _____ Date: _____
PRMD Project Review Health Specialist (Porta-toilets, trash containers, noise) 2550 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-1683 FAX (707) 565-1103	Conditions: <hr/> <hr/> Signature: _____ Date: _____
PRMD Encroachment Section (Public right-of-way) 2550 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-3626 or 565-3645 FAX (707) 565-3313	Conditions: <hr/> <hr/> Signature: _____ Date: _____
Fire Services/Local Fire District (Emergency Services) 2300 County Center Drive, Ste. B220 Santa Rosa, CA 95403 TEL (707) 565-1152 FAX (707) 565-1172	Conditions: <hr/> <hr/> Signature: _____ Date: _____
Sonoma County Environmental Health (Food preparation, service, handling) 625 5TH Street Santa Rosa, CA 95404 TEL (707) 565-6565 FAX (707) 565-6525	Conditions: <hr/> <hr/> Signature: _____ Date: _____
Sonoma County Sheriff (Traffic, safety) 2796 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-2511 FAX (707) 526-0403	Conditions: <hr/> <hr/> Signature: _____ Date: _____
California Highway Patrol 6100 Labath Avenue Rohnert Park, CA 94928 TEL (707) 588-1400 FAX No FAX #	Conditions: <hr/> <hr/> Signature: _____ Date: _____

Sonoma County Permit and Resource Management Department

2550 Ventura Avenue Santa Rosa, CA 95403-2829 (707) 565-1900 Fax (707) 565-1103

2026 BLESSING OF THE ANIMALS

ORG ID: for office use only	Event Date: October 5, 2026	Through: October 5, 2026	Organizer Name	Email	Phone #	Event Location				
CFM ID: for office use only	Day(s): January 1, 1900	Time: 2PM-5PM	St. Francis Winery & Vineyards	glenn.bibbey@stfranciswinery.com	(927) 633-0386	(*)				
Booth Location (*)	Vendor Booth Name (*)	Permit # (*)	Permit Expires (*)	P/E	Last Inspection	Inspection Needed	Contact Name (*)	Contact Phone # (*)	Menu (*)	Type (*) (Booth/Menu)
Vineyards	TBD	TBD	TBD				TBD	TBD		Booth Booth

(*) = must complete this info